

Medstead Village Hall Hire Rates from January 2020

Standard Rates per hour or part thereof.

DAY of WEEK	MAIN HALL	Wiltshire Room	Committee Room	WHOLE HALL
Monday to midday Friday	£15	£10	£4.50	£26
Midday Friday to Sunday	£20	£13	£4.50	£33
Monday to Thursday	WHOLE HALL	(8.30 hrs - 24.00 hrs)	£325.00	
Friday to Sunday	WHOLE HALL	(8.30 hrs - 24.00 hrs)	£450.00	
For Commercial bookings add 15% to above rates				
Discount 20% from above rates for Medstead Residents				

To secure your booking, 25% or more of the total hire charge must be paid at the time booking is made.

A Security Deposit is now required for all the following bookings:

One off event's such as Weddings, Public dances and Private parties involving music /use of the stage and audio equipment £450.00

For a Wake or other low risk booking on a one-off basis £200.00

Children's parties £100.00

Public meetings £100.00

The Security Deposit is to be paid 10 days or earlier than the event booked by BACS or credit card.

The security deposit will be returned within 10 days of the event to the originator subject to no issues arising.

- 1) Hiring of Main Hall and Wiltshire Room will include shared use for tea and coffee making facilities
- 2) Whole Hall must be booked for exclusive Kitchen use
- 3) Booked time must include setup and clearing up time Hall must be vacated by Midnight
- 4) For selling or drinking of Alcohol on the premises there is a charge of £15 for alcohol licence
- 5) £50 for use of kitchen equipment for food preparation (Cooker, Hot Cupboard, Freezer, Fridge, Dish and Glass Washer)
- 6) Crockery charges by arrangement for large events
- 7) A charge will be made for use of projector and audio/media equipment
- 8) Payments by BACS or Cheque only (must be cleared before event) **NO CASH.**